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FILE: meeting

DD/A 79-3576 15 November 1979

## MEMORANDUM FOR THE RECORD

STAT	SUBJECT: ODP and OC Technology Directions Conference 6-7 December
STAT	1. Meeting will take place 6-7 December arriving after working hours on 6 December, continuing in session all day Friday, 7 December.
STAT STAT STAT STAT	2. Some senior people will be housed at and others will stay in The art room will be used for the sessions will be used for Happy Hour is already booked for a larger group.) is aware of above but will need additional information on list of participants.
	3. Purpose: To discuss issues, opportunities and options for future trends involving ODP and OC technology.
	4. Action Items:
STAT	a. are to provide suggestions or statements and topics which should be limited to 10-15 minutes.
	b. Provide lists of participants limited to eight people per office. (should be included who with Wortman and May will total about 20 participants.
	Executive Office of DDA